

PTO Meeting

February 8th 2024 - 7:00 pm - Zoom

Meeting Minutes

Principal's Report | Ms Ulery

- Excited about the upcoming Cupid shuffle on 2/14 and spirit week next week
- Math night on 2/15 evening
- 2/7 new school board member walked the school and highlighted the art work in the hallway, IB units of inquiry and loved all the different learning styles showing throughout the classrooms and school!
- Sue Edwards with DPS Community Resources - just need dates. May is very busy and packed but can send her requests.

Fun News

- Food drive for the backpack program was very successful! The next food drive is second week of every month - stay tuned.
- New suggestion box at the PTO table outside the school office + [online suggestion form](#) (with QR code) on the website. We are looking for suggestions for how to use PTO funds and any suggestions for PTO in general and fundraising ideas, etc.
- Signup Genius went out for PTO volunteers and open committee chairs and board positions to recruit PTO positions. Interested??? Join us! Lots of different levels and time commitments - email bradleyibpto@gmail.com.
- Valentine's treat surprise for staff - signup genius for families to help provide for the staff.
- Cupid shuffle on Valentine's Day and Kids Heart Challenge
- CSC meeting 2/14 @ 3 pm in the library (child care provided)
- Community Resources all school assembly options (all ECE-2nd; 3-5th; for 2 assemblies; thank you Ms Zinn for your help finding these!):
 - CO Symphony Orchestra - \$885 for back to back performances (auditorium)
 - Fire and Ice Mad Science Assembly - \$450 (can be outside)
 - Kusogea Nobi Drum Ensemble - \$500 (can be outside)
 - Multi-Cultural Stories from Around the World - \$330 (auditorium)
 - What Do You Know About H2O? Mad Science Assembly - \$450 (can be outside)
 - **Vote: 10 yes; 0 no - will try to get as many as possible into this school year**

Financial Report | Erika McCallin, Treasurer

- Funds Collected Since Last Meeting:
 - **Minted:** \$303 on holiday cards! (13 orders)
 - **King Soopers (quarterly):** \$2,495.68
 - **Dines Out:** \$300 (Sweetgreen)
 - **Read a Thon - see below!**
- Funds Spent Since Last Meeting:
 - **Staff Appreciation:** \$32.53 (100th day treats...shhh)
 - **Principal Fund:** \$118.08 (Duffy Roll meet and greet)
 - **Teacher Spending:** \$1,821.71
 - **Destination Imagination:** \$600 (2 team registrations; 2nd grade + 5th grade)
 - **Backpack Program:** \$789.74
 - **Teacher Spending:** \$3,308.28 (in checks written)
 - **Tutotring (teachers):** \$2,500

- **Field trips:** \$54
- **Field trip buses:** \$1,925
- **Spirit Wear:** \$8.40

We are looking for ideas of how to spend our current funds to improve the school!

- Email us or complete the online form: <https://forms.gle/qrhqm8Nzy9x1gEJM8>

Committee Reports

- **Read-a-Thon (Lindsey Ockers)**

- Total funds raised: \$24,936.29 back to the school!!! Teachers will start receiving funds soon.
- Total donations 2024 -\$31,079 (funds to Bradley- \$24,936)
- Compared to... 2023 total minutes read - 357,00; 2023 total donations \$31,011 (funds to Bradley- \$25,449)
- Beginning of the year projection – \$22,000 (far exceeded!)
- Total minutes read by students: 357,001!!
- Prizes (both individual and class) will be announced soon to the school
- Top 3 Fundraising classes
 - Harrison - \$2,820
 - English - \$2,635
 - Butcher - \$2,145
- Top School Minutes: Grotegut's 5th Grade 38,021
- Top school fundraising: Harrison's 3rd Grade \$2,820

<u>Top Grade Classroom</u>	<u>Teacher</u>	<u>Minutes</u>
ECE 3's top classroom	Rubin	10,520
ECE 4's top classroom	Zinn	8,056
Kinder top classroom	Rosales	11,892
1st grade top classroom	Dines	20,280
2nd grade top classroom	Shepherd	19,908
3rd grade top classroom	Nicola	25,027
4th grade top classroom	Butcher	20,734
5th grade top classroom	Grotegut	38,021
Discovery Link		6,925



- **Spiritwear Sales (Laura Mersmann/ Lisa Hicks)**

- Inventory has been done of all items in the closet.
- We have not started to work on the Spring SW Sale, but are still hoping to have it kick-off before spring break.
- Looking for volunteers to help run the \$1 swap sale - dates/info TBD
- Idea: Yard signs
 - For graduates, 5th graders - would like to provide this spring and move on purchasing soon
 - Cost for 100 = \$645 (150 = \$967)
 - Vote: 8 yes; 0 no (3 did not vote)
 - All students (general one) to sell

- **Backpack Program (Leslie Best/ Michelle Moreno)**

- Site visit went well and provided us with some useful information moving forward
- The next food drive is this coming week 2/12-2/15 (first drive was huge success)
- Currently serving 23 families

- **Dines Out (Travis Krings)**

- Fundraiser Results
 - \$593.64 - Bad Daddy's (December)

- \$300 - Sweetgreen
 - Upcoming Events
 - February 13th - Dough Counter - 20% all sales, all day
 - March 12th - Birdcall Cherry Hills - 25% with code BE0213 (in store or online)
 - April 17th - Chipotle (Colorado & Yale) - 25% with code CLRQQDE (In store and online with Chipotle app or website)
 - May TBD - looking for ideas!
- **Family Directory (Steph Itleman)**
 - A couple of things to ensure folks who want to access the Directory have access over the past couple of months:
 - a) We sent all users who had not yet logged in an email from the PTO email (rather than Directory Spot) with login information
 - b) We ran a reminder in the Friday Messenger for a few weeks to add information to the Directory and got 3 additional families added
 - We have a total of 118 folks who have ever logged in to the directory
 - If anyone wants to start brainstorming about next year and how to: a) Increase participation and b) Rollover data to next year so folks don't have to re-submit I'd welcome partnership on that
- **New Website (Stacy Miller)**
 - Parent (thank you Kate!) is refreshing and restarting the PTO website with a new url and new look. Hope to have a new website by the end of this school year.
 - Will include new features like a calendar of events, volunteer sign up and donations pages easily accessible, easy links to family resources
 - Looking for updated images... need parent help (need photo waiver signed) so we have a bank of images to use on the website in the future.
- **Back to School / Teacher Appreciation (Lindsey Ockers/Aida Cruickshank)**
 - Valentine's Day and 100th day treat for staff
 - May is the week long event

2024 Planning

- **Teacher Appreciation**
 - Week 5/6-5/10 - planning underway!
 - Aida Cruickshank committee chair
 - Theme- surprise?
 - Still looking for volunteers!
 - Contact cruickshank.aida@gmail.com if interested
- **2024 Items**
 - School Choice round 1 closes 2/12
 - Dance - Still TBD based on future conversations with Ms. Ulery
 - Spread the Word! Board Positions needing nominations:
 - Treasurer or Co-Treasurer
 - Secretary

Volunteers needed - Smaller Tasks

- Drive to food bank to pick-up food
- Spiritwear support
- Spiritwear swap support
- Teacher appreciation planning

Open PTO Positions - Recruiting Now!

- Secretary
 - Duties include recording meeting minutes from PTO meetings, writing communications for the Weekly Messenger.
- Treasurer (this could also be a co-treasurer role)
 - Duties include Creating the budget for the upcoming year, writing checks, maintaining a current accounting of funds, annual taxes

Committees that may need a chair or additional committee members:

- Spirit Wear Chair or Committee Member
 - Duties include: ordering spirit wear, sourcing items and designs, conducting in-person sales events, distributing orders once they arrive
- School Supplies Chair or Committee Member
 - Duties include: gathering class supply requirements for the upcoming year, sourcing items, placing order and communications with company, distribution to classrooms in August
- Website Chair or Committee Member
 - Duties include: Creating a new website for Bradley PTO, maintaining the website
- Social Media Chair or Committee Member
 - Duties include: Creating social media posts on Facebook and Instagram and having them approved before posting, managing members that would like to join the platforms
- Teacher Appreciation Chair or Committee Member
 - Duties include: Coordinating themed events for teachers several times throughout the year
- Read-A-Thon Chair or Committee Member
 - Duties include: Leading a team of volunteers and coordinating efforts for the Read-a-Thon

Upcoming Meetings!

- March 14th at 3 pm (library hybrid, childcare provided)
- April 11th at 7 pm (virtual Zoom)
- May 9th at 3 pm (library hybrid, childcare provided)

PTO Board Members (bradleyBpto@gmail.com)

- President: Lindsey Ockers (bradleyptoprez@gmail.com)
- Vice President: Aida Cruickshank
- Treasurer: Erika McCallin (bradleyPTOtreasurer@gmail.com)
- Secretary: Laura Mersmann
- Spirit Wear: Lisa Hicks & Laura Mersmann
- Teacher Appreciation: Lindsey Ockers
- Dines Out: Travis Krings
- Backpack Program: Leslie Best & Michelle Moreno
- Website: Stacy Miller
- Directory: Steph Itelman
- Social Media: Lindsey Ockers