

PTO Meeting

November 16th 2023 - 3:00 pm - Library/hybrid

Meeting Minutes

Principal's Report | Ms. Elinor Roller

- Thanks to all the families that have donated to the Thanksgiving meal. Emma and Dani have been hard at work to coordinate - thank you. Everything on the list was filled within 24hrs! Wow!
- Bell times for next year
 - Keep 7:40am
 - Move to 8:50am request
 - It was decided to stay with 7:40 and not approve request
- Open Bradley positions starting in Jan.:
 - 2 teachers on maternity leave
 - Ms. Butcher - Still looking to fill this position. Single semester
 - Ms. Hutchings - has been filled (long term sub)
 - Open Kinder para position (needed ASAP)
 - Mild moderated 3rd/4th grade teacher
- Principal selection process
 - Find the links to the community forums for each candidate here:
<https://bradley.dpsk12.org/principal-selection-information/>
 - Community Feedback Survey (English/Spanish):
<https://bit.ly/BradleyFeedback2023> – **Please submit your feedback by November 27th.**

2024 Planning

- Read-a-thon
 - Month? Conflict with kids' heart challenge?
 - Proposed Jan. 12th-26th
- School Dance
 - Wait for the new principal and gather ideas? Spring fling?
 - Corporate sponsors
 - Community resources supported event
- School Tours
 - Start in January, need volunteers!

Financial Report | Erika McCallin, Treasurer

- Beginning Balance: \$58,685.52
- Current Balance: \$35,723.17
- Funds Collected Since Last Meeting:
 - FUN RUN: \$41,128.15
 - King Soopers: \$2,453.24
 - Spirit Wear: \$495.72
 - Dines Out: \$1,009.66
 - Community Donations: \$100
- Funds Spent Since Last Meeting:
 - Student Scholarships: \$40 (1 child enrichment)
 - Principal Fund: \$456.06 (PTO Dinner)

- Tutoring: \$2,500 (\$500 per teacher for 5 teachers)
- Community Resources Membership: \$1,000 (PTO portion)
- PTO Meeting Childcare: \$50
- Backpack Program: \$615.88 (Food Bank food)
- Teacher spending: \$3,578.93 in checks written
- FUN RUN gift cards: \$105
- Spirit Wear additional label tags: \$52.11
- PTO Miscellaneous Expense:
 - \$22.18
- **Fun Run:**
 - The Major numbers
 - \$35,000.00 Goal
 - \$44,151.65 Pledged
 - **\$41,12.15 Received** by Due Date = 95%
 - Teacher Payouts: \$9,309.83
 - Expenses TOTAL: \$2,100
 - **\$29,718.94 Net Amount raised for PTO after payouts and expenses!!!**

Committee Reports

- **Spiritwear Sales (Laura Mersmann/ Lisa Hicks)**
 - Items delivered
- **Backpack Program (Leslie Best/ Michelle Moreno)**
 - Currently 20 families have signed up
 - 2.8% increase from last year
 - Backpacks have started to go out on Wednesdays
 - Spending 2-4hrs/week just to pack bags
 - More hours on weeks where a visit to food bank needs to happen
 - Proposal in the new year coming for supporting the program long term
 - Leslie is creating a file to pass down as there are transitions for continuity
 - COgives for \$ donations for the backpack program directly
 - Additional funding with more kids in program, grant money running out
- **Dines Out (Travis Krings)**
 - 2023-2024 Dines Out Results:
 - La Fogata DTC - \$700
 - Sweetgreen - \$309.66
 - Esters: \$575
 - Birdcall: \$552
 - Upcoming Dines Out:
 - Bad Daddy's - Wednesday, December 6th
 - Sweetgreen - Wednesday, January 17th
 - The Dough Counter - Wednesday, February 6th
- **Family Directory (Steph Itleman)**
 - 261 students from 172 families are in the directory
 - New requests to be added have trickled in, about 15 since we launched in early September. Updates will be made every couple of months, but not immediately when information is shared as it is a manual process for me to upload the data.
 - 97 users (parent/guardians) have logged in at least once - ~50% of families
 - I would welcome thoughts/feedback on how we want to decide if we will continue the directory into the next year (in the meeting or to me directly) - the cost is currently \$450/year
- **Back to School / Teacher Appreciation (Lindsey Ockers)**
 - Conference meal for teachers occurred in Oct

Other Business

- Vote on CSC Child care money - **APPROVED**
- Minted fundraiser - FUNDRAISEBRADLEYINTL you can get 20% off of your purchase, including holiday cards! 15% comes back to Bradley
- Holiday meals and gift for Bradley Families - signup sheet will go out later TBD
 - Organizing, packing, and distribution, date (most likely need parent volunteer help last week of school in Dec.) - TBD
 - Corporate Sponsors?

Open PTO Positions - Recruiting Now!

- Secretary
 - Duties include: recording meeting minutes from PTO meetings, writing communications for the Weekly Messenger
- Treasurer (this could also be a co-treasurer role)
 - Duties include: Creating the budget for the upcoming year, writing checks, maintaining a current accounting of funds, annual taxes

Committees that may need a chair or additional committee members:

- Spirit Wear Chair or Committee Member
 - Duties include: ordering spirit wear, sourcing items and designs, conducting in-person sales events, distributing orders once they arrive
- School Supplies Chair or Committee Member
 - Duties include: gathering class supply requirements for the upcoming year, sourcing items, placing order and communications with company, distribution to classrooms in August
- Website Chair or Committee Member
 - Duties include: Creating a new website for Bradley PTO, maintaining the website
- Social Media Chair or Committee Member
 - Duties include: Creating social media posts on Facebook and Instagram and having them approved before posting, managing members that would like to join the platforms
- Teacher Appreciation Chair or Committee Member
 - Duties include: Coordinating themed events for teachers several times throughout the year
- Read-A-Thon Chair or Committee Member
 - Duties include: Leading a team of volunteers and coordinating efforts for the Read-a-Thon

Call for support | Do you know anyone who...

- Is a CPA?
- Is a Grant Writer?
- Is a DJ?
- Is awesome with Social Media?
- Is in Web Design?
- Is willing to act as a Translator from English to Spanish/Arabic/Other Languages?
- Is a superstar at their chosen profession that could support the school?
- If so! Please ask them to contact PTO! bradleyIBPTO@gmail.com

Upcoming Meetings!

- December 14th at 7pm (virtual Zoom)

- January 11th at 3pm (library hybrid, childcare provided)
- February 8th at 7pm (virtual zoom)
- March 14th at 3pm (library hybrid, childcare provided)
- April 11th at 7pm (virtual Zoom)
- May 9th at 3pm (library hybrid, childcare provided)

PTO Board Members

- President: Lindsey Ockers
- Vice President: Aida Cruickshank
- Treasurer: Erika McCallin
- Secretary: Laura Mersmann
- Spirit Wear: Lisa Hicks & Laura Mersmann
- Teacher Appreciation: Lindsey Ockers
- Dines Out: Travis Krings
- Backpack Program: Leslie Best & Michelle Moreno
- Website: Stacy Miller
- Directory: Steph Itelman
- Social Media: Lindsey Ockers