

# PTO General Meeting

10/7/2021 - 7 pm

**Recording Link:**

**Meeting Minutes**

## Principal Steve Wera/Karen Maggio

- **Fun Run**
  - Big thank you to the PTO for an amazing, fun and successful Fun Run! Not only did the students have fun, but great to see all of the parents and volunteers that turned out for the event.
- **DPS Count Day**
  - October 1 was DPS student count and based on numbers, we are reorganizing one 4th Grade classroom and switching the afternoon teacher (Lori Mussleman is moving to full time special education).
- **Water Stations**
  - Asking if PTO could purchase another water station for the South end of the hallways. Asking for one from PTO and Bradley can pay for the second water station. Around \$3,000 roughly per water station.
- **Outdoor Classroom** - on hold at this time; no further updates.
- **Halloween**
  - Thriller Dance will happen on the blacktop. Unsure if it will be all school or by grade.
  - **October 29** will have costumes allowed, classroom parties allowed (each teacher will send how to provide pre-packaged food, etc.).
  - No parents allowed in the building, no volunteers for class parties.
- **COVID-19**
  - Superintendent stated he was cautiously celebrating the lower number of covid cases overall in DPS. Parents seem to be catching cases quickly before exposures can occur.
  - No classes have been quarantined at Bradley, only individual students.

## PTO Updates

- **Financial Update - October approval of annual budget**
  - Best to compare to 2019, as 2020 was a different year.
  - Note, removing Box Tops overall for the budget because revenue has decreased dramatically once they moved to electronic submissions.

## Budget Overview

- **Inflows:**
  - Fun Run: \$25,000
  - King Soopers Community Rewards: \$10,000
  - Other Shopping (Amazon Smile, Timbuk Toys, etc.): \$500
  - Dines Out (restaurant nights): \$3,500
  - Read-a-Thon: \$20,000 (larger goal than previous years)

- Casino Night/Auction (unsure if will keep): \$0
- Membership Donations: \$100
- Spring Dance: \$0 (no net profits typically)
- Spirit Wear: \$300
- **TOTAL Inflows: \$59,400**
- **Outflows**
  - Box Tops: \$0
  - Fun Run (prizes, \$1/snack, pizza for volunteers, tape, etc.): \$2,000
  - Fun Run (classroom allocations - 20% collected donations): \$5,000
  - Read-a-Thon (prizes): \$400
  - Read-a-Thon (classroom allocations - 50% collected donations): \$10,000
  - Auction (expenses/classroom allocations - on hold for this year): \$0
  - Insurance and PTO Plus Membership: \$500
  - Miscellaneous: \$200
  - Printing (newsletters, communications): \$0
  - School/Community Events:
    - Community Resources (helping families): \$500
    - Dance: \$1,200
    - Destination Imagination: \$1,100
    - Field Day: \$3,300
    - Grants - Classrooms: \$3,500
    - Grants - Student scholarships (enrichments/field trips): \$3,500
    - Ice Cream Social: \$0
    - Other: \$200
    - Principal Fund (Team Buddies, Staff appreciation, etc.): \$5,000
    - After school tutoring: \$10,000
    - Special Occasion Gifts: \$300
    - Teacher/Staff Appreciation: \$3,300
  - Spirit Wear: \$300
  - Technology & Equipment: \$5,000
  - PTO Capital Improvements: \$5,000
  - Donors Choose finish paying for teacher projects: \$2,000
  - **TOTAL Outflows: \$59,400**
- **Budget motioned to approve and seconded.**
- **Budget voted to pass by 11 yays; 0 nays**

### **Spirit Wear - Online Store Update**

- **Store closed 10/1!** The new online store was added to the [Bradley PTO website](#) and shared via email and on Deets in September. The online store was open for a set 2 weeks. The online store allows us to not rely on Bradley for storage of items and provide us with more options of new gear.
- Had 269 wearable items purchased by families. Set a 100 piece minimum and excited how well orders were placed. Hoodie seemed to be the most popular item at first glance.

- Plan to send a survey out via Deets to parents to gather feedback on the process and also looking for more volunteers to help at the distribution event in early November. Need help sorting items for each individual family and handing out at a table after school once the date is set.
- We **need Spirit Wear Committee volunteers** to help sort/organize orders and distributing them after school on certain in November. Interested in helping? Email Natalie at [natalie.buys@gmail.com](mailto:natalie.buys@gmail.com). Need bags to help with distribution - anyone has extra grocery bags, plastic bags, etc. we need them.
  - Please remind parents when they pick up items to please put names on items - they all look alike and difficult to return when they go missing.
  - Also need ideas for future potential items - email Natalie.
    - Mentioned: sweatpants for kids, long sleeved kids shirts
- Planning to do another sale in the Spring. Plan to get rid of all current inventory at an in-person sale sometime this winter.

## 2021 Fun Run

- Fun Run was a huge success - held on Friday, October 1. A huge number of volunteers helped to make the event such a success. A large number of parents came out to watch their students run and support the school.
- Gathering donations/pledges now - all due by next Thursday, October 14 before fall break. Will have final numbers at the November meeting.
- Visit the Bradley PTO website for more Fun Run details - <https://bradleyptoib.wordpress.com/fun-run/>.
- **Feedback:**
  - Start planning sooner - hopefully before school starts (this year was delayed because unsure if event could even take place due to covid).
  - Printing needs to be done sooner. Unsure if we need to print the info flier to place inside the donation envelope - perhaps make electronic (could do QR code on envelop and direct to website and have limited number printed for teacher to put in students they know may not have internet/data access) next time or not place inside the envelopes.
    - Comment that may want to keep the details on the envelop or in one spot. One parent mentioned they looked for the info sheet they left inside the envelope expecting to see it back with all the info/instructions again before turning in the funds.
  - Rally was fun and energizing for the students - they can see the prizes which helps. Timing seemed to work well after attendance.
  - Confusion on communication, especially with rizes - students get one ticket at first \$30, second ticket once raise \$50 and then extra tickets for every \$50 after that. Prize drawing occurs after fall break, announced on loud-speaker by Mr Wera and students go to the office to pick up.

- Set-up: counted cups for classrooms and organized; set up the balloon arch/curtain. The snacks and water station could have used help in setting up in advance.
- Balloon arch - foil curtain was a bit of a mess; new way of doing balloons seems to be easier - agreed no foil curtain.
- Suggestion that marking laps may be made easier if we had a stamp or something rather than making tick marks.
- Always fun if parents could get closer to the track in the future - understand covid safety.
- Data collection on Google Sheets was much easier and overall the system went well - important to have blank sheets (front of envelopes) and labels for every sticker with teacher names printed in advance, so we could make a sheet/envelope for each student and account for those that were missing.
  - Suggest having a data entry overview and training for the best ways to do the data collection, reminders, familiarize with the spreadsheet.
  - Perhaps split the collected amounts column into two new columns: one for cash/check and one for online cheddar up.
- Stacy will send a thank you email to the Fun Run volunteers and will include a survey to ask for feedback.
- Molly sent thank you notes to Mr Wera, Mr Hoffer and Starbucks for donating the coffee to the volunteers.

### Backpack Program

- The Backpack Program is dropping off bags of nutritious food for our families to classrooms again on Fridays. Started back up again and already going!
- TO SIGN UP simply fill out our online form [Bradley Backpack Sign Up](#).
- **NEEDED:** Reusable grocery size tote bags. Please contact Susan [suswas128@gmail.com](mailto:suswas128@gmail.com) or Marta [satorydojo@hotmail.com](mailto:satorydojo@hotmail.com). Also need more volunteers potentially!

### Dines Out - 2021 Updates

- Chick-Fil-A brought in \$555, as expected which was great
- Committee Lead for 2021: Jennifer Bruns - email her if you are interested in helping or have ideas for restaurants to reach out to: [dujennifer@yahoo.com](mailto:dujennifer@yahoo.com).
- Check the [Bradley PTO website](#) for dates:
  - **October 19:** Bird Call (35% back ALL day - larger amount and longer time)
  - **November 11:** Bagel Deli (20% back all day - but close at 4 pm)
  - **December (date TBD):** Chipotle (20% back)

## Teacher Appreciation

- Typically provided dinner for teachers on conference days, but since all conferences are virtual, plan to provide restaurant gift cards for each teacher.

## December Teacher Experiences?

- Teachers are rather burnt out and stressful right now - it may not be the right time to ask for anything extra. Suggest waiting until January.

## Discussions

- **New ideas for fundraising**
  - **We want new ideas for fundraisers!** We are looking for ideas to replace our spring Auction. Email us: [BradleyLBPTO@gmail.com](mailto:BradleyLBPTO@gmail.com).
  - Order online full meals (ready to heat/eat) delivered to your door: <https://www.modernplate.com/fundraising/> - school gets 10% of whatever is ordered during a specific time period. Will gather more details.
  - Parent date night where you could pay an amount per kid to have your kid stay till 7 or 8 on a Friday night so you could go out on a date while they watched a movie at the school. Not sure if something like that could be a "teacher experience" with COVID and being in a different world now.
- Wanted to volunteer to paint the side of the building along Dahlia - Karen said there were plans pre-covid before to paint a mural. Karen will check with Steve and find out more.
- Want to have information on who is in charge of the Bradley Community Garden - Karen will check with Steve and find out.

## Next Meetings - Every First Thursday of the Month at 7 pm via Zoom

**November 4, December 2**

<https://us06web.zoom.us/j/87675060143?pwd=bTVrNDNhcmhDdnh2UjdQOUdoemRQdz09>

Meeting ID: 876 7506 0143

Passcode: Bradley21p